# Item 1: Cover Page Part 2A of Form ADV: Firm Brochure April 2019

# Kelley Wright & Company, Inc dba IQ Trends Private Client Asset Management 27132 Paseo Espada, Suite B1222 San Juan Capistrano, CA 92675

https://igtrends.com/asset management.php

Firm Contact: Kelley Wright Chief Compliance Officer

This brochure provides information about the qualifications and business practices of Kelley Wright & Company, Inc dba IQ Trends Private Client Asset Management. If clients have any questions about the contents of this brochure, please contact us at (866) 927-5250 or kelley@iqtrends.com. The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission or by any State Securities Authority. Additional information about our firm is also available on the SEC's website at <a href="https://www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a> by searching CRD #118358.

Please note that the use of the term "registered investment adviser" and description of our firm and/or our associates as "registered" does not imply a certain level of skill or training. Clients are encouraged to review this Brochure and Brochure Supplements for our firm's associates who advise clients for more information on the qualifications of our firm and our employees.

# **Item 2: Material Changes**

Kelley Wright & Company, Inc dba IQ Trends Private Client Asset Management is required to make clients aware of information that has changed since the last annual update to the Firm Brochure ("Brochure") and that may be important to them. Clients can then determine whether to review the brochure in its entirety or to contact us with questions about the changes.

Since the last annual amendment filed on 03/29/2017, the following changes have been made:

- Our firm's principal office has moved to: 27132 Paseo Espada, Suite B1222, San Juan Capistrano, CA 92675.
- Our firm has added safeguarding procedures for 3<sup>rd</sup> party money movement under a standing letter of instruction per the SEC's no-action letter with respect to Rule 206(4)-2 under the Investment Advisers Act of 1940. Please refer to item 15 for additional information.
- Our firm no longer votes proxies for securities over which it maintains discretionary authority. Please refer to item 17 for additional information.

# **Item 3: Table of Contents**

Item 1: Cover Page	1
Item 2: Material Changes	
Item 3: Table of Contents	
Item 4: Advisory Business	4
Item 5: Fees & Compensation	
Item 6: Performance-Based Fees & Side-By-Side Management	7
Item 7: Types of Clients & Account Requirements	
Item 8: Methods of Analysis, Investment Strategies & Risk of Loss	
Item 9: Disciplinary Information	
Item 10: Other Financial Industry Activities & Affiliations	9
Item 11: Code of Ethics, Participation or Interest in	9
Item 12: Brokerage Practices	10
Item 13: Review of Accounts or Financial Plans	13
Item 14: Client Referrals & Other Compensation	13
Item 15: Custody	14
Item 16: Investment Discretion	15
Item 17: Voting Client Securities	15
Item 18: Financial Information	16
Item 19: Requirements for State-Registered Advisers	16

# **Item 4: Advisory Business**

Our firm is dedicated to providing individuals and other types of clients both discretionary and non-discretionary investment advisory services. Our firm is a corporation formed under the laws of the State of California in 1998 and has been in business as an investment adviser since that time. Our firm is wholly owned by Kelley Wright.

The purpose of this Brochure is to disclose the conflicts of interest associated with the investment transactions, compensation and any other matters related to investment decisions made by our firm or its representatives. As a fiduciary, it is our duty to always act in the client's best interest. This is accomplished in part by knowing our client. Our firm has established a service-oriented advisory practice with open lines of communication for many different types of clients to help meet their financial goals while remaining sensitive to risk tolerance and time horizons. Working with clients to understand their investment objectives while educating them about our process, facilitates the kind of working relationship we value.

All material conflicts of interest under CCR Section 260.238 (k) are disclosed below regarding our firm, our representatives or our employees, which could be reasonably expected to impair the rendering of unbiased and objective advice. To comply with CCR Section 260.238(j), we disclose that lower fees for comparable services may be available from other sources.

## **Types of Advisory Services Offered**

#### **Flagship Asset Management:**

Our firm creates and supervises on a discretionary basis an actively managed portfolio consisting primarily of individual common stocks, chosen from the universe of Select Blue Chips as identified by the Investment Quality Trends newsletter. When conditions warrant, as determined by the investment manager at his sole discretion, high-quality, short-term debt instruments, cash and cash equivalents can be used to the extent deemed necessary to mitigate market volatility and/or to lower overall portfolio risk. The client's individual investment strategy is tailored to their specific needs and may include some or all of the previously mentioned securities. Portfolios will be designed to meet a particular investment goal, determined to be suitable to the client's circumstances. Once the appropriate portfolio has been determined, portfolios are continuously and regularly monitored, and if necessary, rebalanced based upon the client's individual needs, stated goals and objectives.

# **Select Blue Chip FOLIO Investment Management Program**

Our firm creates and supervises on a discretionary basis an actively managed Model portfolio, consisting primarily of individual common stocks chosen from the universe of Select Blue Chips as identified within the Investment Quality Trends newsletter.

This Model portfolio is held at Folio Investments and is available only through an account with Folio Institutional. Clients access this Model portfolio by linking their Folio account to one or more Select Blue Chip FOLIO Models selected by the investment manager at his discretion. When securities are bought or sold in the Model portfolio, buy and sell orders are automatically generated in the Client account to synchronize the account with the Model.

## **Consulting:**

Our firm provides a consulting service to clients who desire the firm's expertise in research, analysis and recommendations on equity securities the firm identifies as Select Blue Chips and are covered in the *Investment Quality Trends* newsletter.

Financial consultations rendered to clients usually include general recommendations for a course of activity or specific actions to be taken by the clients. Implementation of the recommendations will be at the discretion of the client. Financial consultations are not typically accompanied by a written summary of observations and recommendations, as the process is less formal. Assuming that all the information and documents requested from the client are provided promptly, consultations are typically completed within 6 months of the client signing a contract with our firm.

CCR Section 260.235.2 requires that we disclose to our financial planning clients that a conflict of interest exists between us and our clients. The client is under no obligation to act upon the investment adviser's recommendation. If the client elects to act on our recommendations, the client is under no obligation to effect the transaction through our firm.

## **Tailoring of Advisory Services**

Our firm offers individualized investment advice to our Flagship Asset Management and Select Blue Chip FOLIO Investment Management Program clients. General investment advice will be offered to our Consulting clients.

Our firm does not usually allow Flagship Asset Management and Select Blue Chip FOLIO Investment Management Program clients to impose restrictions on investing in certain securities or types of securities due to the level of difficulty this would entail in managing their account. Exceptions will be considered on a case-by-case basis.

#### **Participation in Wrap Fee Programs**

Our firm does not offer or sponsor a wrap fee program.

#### **Regulatory Assets Under Management**

Our firm manages \$42,000,000 on a discretionary basis as of April 2019.

# **Item 5: Fees & Compensation**

#### **Compensation for Our Advisory Services**

#### Flagship Asset Management:

**Assets Under Management** 

First \$5,000,000 Next \$5,000,000 Above \$10,000,000 **Annual Percentage of Assets Charge** 

1.00% 0.75% Negotiable Fees to be assessed will be outlined in the advisory agreement to be signed by the client. Annualized fees are billed on a pro-rata basis quarterly in arrears based on the value of the account(s) on the last day of the quarter. Fees are negotiable and will be deducted from client account(s). Our firm does not offer direct invoicing. As part of this process, Clients understand the following:

- a) Clients must provide our firm with written authorization permitting direct payment of advisory fees from their account(s) maintained by a custodian who is independent of our firm;
- b) Our firm sends quarterly statements to the client showing the fee amount, the value of the assets upon which the fee is based, and the specific manner in which the fee is calculated as well as disclosing that it is the client's responsibility to verify the accuracy of fee calculation, and that the custodian does not determine its accuracy; and
- c) The account custodian sends a statement to the client, at least quarterly, showing all account disbursements, including advisory fees.

#### **Select Blue Chip FOLIO Investment Management Program**

The total annual advisory fee for this service shall not exceed 0.75%. A portion of this fee will be paid to Folio Investments (0.25%). This fee covers all online statements, confirmations, 1099's, performance reporting, and commissions when trades are executed through the twice daily trading windows. Folio does impose additional fees for paper reporting, direct trades made outside the trading windows, wire transfers and bank checks.

Fees to be assessed will be outlined in the advisory agreement to be signed by the client. Annualized fees are billed on a pro-rata basis monthly in arrears based on the value of the account(s) on the last day of the month. Fees are not negotiable and will be deducted from client account(s). Our firm does not offer direct invoicing. As part of this process, Clients understand the following:

- a) Clients must provide our firm with written authorization permitting direct payment of advisory fees from their account(s) maintained by a custodian who is independent of our firm:
- b) Our firm sends quarterly statements to the client showing the fee amount, the value of the assets upon which the fee is based, and the specific manner in which the fee is calculated as well as disclosing that it is the client's responsibility to verify the accuracy of fee calculation, and that the custodian does not determine its accuracy; and
- c) The account custodian sends a statement to the client, at least monthly, showing all account disbursements, including advisory fees.

#### **Consulting:**

Our firm charges on an hourly basis for financial consulting services. The total estimated fee, as well as the ultimate fee charged, is based on the scope and complexity of our engagement with the client. The maximum hourly fee to be charged will not exceed \$350.

#### **Other Types of Fees & Expenses**

Clients will incur transaction fees for trades executed by their chosen custodian via individual transaction charges. These transaction fees are separate from our firm's advisory fees and will be disclosed by the chosen custodian. Clients may also pay holdings charges imposed by the chosen custodian for certain investments, charges imposed directly by a mutual fund, index fund, or exchange traded fund, which shall be disclosed in the fund's prospectus (i.e., fund management fees,

initial or deferred sales charges, mutual fund sales loads, 12b-1 fees, surrender charges, variable annuity fees, IRA and qualified retirement plan fees, and other fund expenses), mark-ups and mark-downs, spreads paid to market makers, fees for trades executed away from custodian, wire transfer fees and other fees and taxes on brokerage accounts and securities transactions. Our firm does not receive a portion of these fees.

#### **Termination & Refunds**

Either party may terminate the advisory agreement signed with our firm for Flagship Asset Management and Select Blue Chip FOLIO Investment Management Program services in writing at any time. Upon notice of termination pro-rata advisory fees for services rendered to the point of termination will be charged. If advisory fees cannot be deducted, our firm will send an invoice for due advisory fees to the client.

#### **Commissionable Securities Sales**

Our firm and representatives do not sell securities for a commission in advisory accounts.

# Item 6: Performance-Based Fees & Side-By-Side Management

Our firm does not charge performance-based fees.

# **Item 7: Types of Clients & Account Requirements**

Our firm has the following types of clients:

• Individuals and High Net Worth Individuals:

Our requirements for opening and maintaining accounts or otherwise engaging us:

• Our firm requires a minimum account balance of \$1,000,000 for our Flagship Asset Management service. Generally, this minimum account balance requirement is not negotiable and would be required throughout the course of the client's relationship with our firm.

# Item 8: Methods of Analysis, Investment Strategies & Risk of Loss

## **Methods of Analysis**

We use the following methods of analysis in formulating our investment advice and/or managing client assets:

# **Dividend Yield Strategy:**

Our firm uses its proprietary, original interpretation of the Dividend Yield Theory as the academic foundation of its Dividend Yield Strategy ("the Strategy"). The goals of the Strategy are:

- Do no harm, meaning preserve principal;
- Realize an immediate return on investment, which the cash dividend is the most fundamental and reliable measure of return on investment;
- Harvest capital gains where appropriate.

To achieve these goals the Strategy limits buying considerations to stocks that: Meet the Criteria for Select Blue Chips; and, are categorized as Undervalued, meaning within ten percent (10%) of its repetitive high yield. The shares are then held through their Rising Trend until the current yield reaches Overvalue, which is within ten percent (10%) of its repetitive low-yield. Proceeds from shares sold at Overvalue will be redeployed into shares of new securities that are Undervalued.

# **Investment Strategies We Use**

We use the following strategies in managing client accounts, provided that such strategies are appropriate to the needs of the client and consistent with the client's investment objectives, risk tolerance, and time horizons, among other considerations:

**Long-Term Purchases:** Our firm may buy securities for your account and hold them for a relatively long time (more than a year) in anticipation that the security's value will appreciate over a long horizon. The risk of this strategy is that our firm could miss out on potential short-term gains that could have been profitable to your account, or it's possible that the security's value may decline sharply before our firm makes a decision to sell.

#### **Risk of Loss**

Investing in securities involves risk of loss that clients should be prepared to bear. While the stock market may increase, and the account(s) could enjoy a gain, it is also possible that the stock market may decrease, and the account(s) could suffer a loss. It is important that clients understand the risks associated with investing in the stock market, and that their assets are appropriately diversified in investments. Clients are encouraged to ask our firm any questions regarding their risk tolerance.

**Capital Risk:** Capital risk is one of the most basic, fundamental risks of investing; it is the risk that you may lose 100% of your money. All investments carry some form of risk and the loss of capital is generally a risk for any investment instrument.

**Equity (Stock) Market Risk:** Common stocks are susceptible to general stock market fluctuations and, volatile increases and decreases in value as market confidence in and perceptions of their issuers change. If you held common stock, or common stock equivalents, of any given issuer, you would generally be exposed to greater risk than if you held preferred stocks and debt obligations of the issuer.

#### **Description of Material, Significant or Unusual Risks**

Our firm generally invests client cash balances in money market funds, FDIC Insured Certificates of Deposit, high-grade commercial paper and/or government backed debt instruments. Ultimately, our firm tries to achieve the highest return on client cash balances through relatively low-risk conservative investments. In most cases, at least a partial cash balance will be maintained in a money market account so that our firm may debit advisory fees for our services related to our Flagship Asset Management and Select Blue Chip FOLIO Investment Management Program services, as applicable.

# **Item 9: Disciplinary Information**

There are no legal or disciplinary events that are material to the evaluation of our advisory business or the integrity of our management.

# **Item 10: Other Financial Industry Activities & Affiliations**

Our firm is not registered, nor does it have an application pending to register, as a broker-dealer, registered representative of a broker dealer, investment company or pooled investment vehicle, other investment adviser or financial planner, futures commission merchant, commodity pool operator, commodity trading advisor, banking or thrift institution, accountant or accounting firm, lawyer or law firm, insurance company or agency, pension consultant, real estate broker or dealer or a sponsor or syndicator of limited partnership, or an associated person of the foregoing entities.

Our firm does not recommend or select other investment advisers for our clients.

# Item 11: Code of Ethics, Participation or Interest in Client Transactions & Personal Trading

As a fiduciary, it is an investment adviser's responsibility to provide fair and full disclosure of all material facts and to act solely in the best interest of each of our clients at all times. Our fiduciary duty is the underlying principle for our firm's Code of Ethics, which includes procedures for personal securities transaction and insider trading. Our firm requires all representatives to conduct business with the highest level of ethical standards and to comply with all federal and state securities laws at all times. Upon employment with our firm, and at least annually thereafter, all representatives of our firm will acknowledge receipt, understanding and compliance with our firm's Code of Ethics. Our firm and representatives must conduct business in an honest, ethical, and fair manner and avoid all circumstances that might negatively affect or appear to affect our duty of complete loyalty to all clients. This disclosure is provided to give all clients a summary of our Code of Ethics. If a client or a potential client wishes to review our Code of Ethics in its entirety, a copy will be provided promptly upon request.

Our firm recognizes that the personal investment transactions of our representatives demands the application of a Code of Ethics with high standards and requires that all such transactions be carried out in a way that does not endanger the interest of any client. At the same time, our firm also believes that if investment goals are similar for clients and for our representatives, it is logical, and even desirable, that there be common ownership of some securities.

In order to prevent conflicts of interest, our firm has established procedures for transactions effected by our representatives for their personal accounts<sup>1</sup>. In order to monitor compliance with our personal

ADV Part 2A – Firm Brochure

<sup>&</sup>lt;sup>1</sup> For purposes of the policy, our associate's personal account generally includes any account (a) in the name of our associate, his/her spouse, his/her minor children or other dependents residing in the same household, (b) for which our associate is a trustee or executor, or (c) which our associate controls, including our client accounts which our associate controls and/or a member of his/her household has a direct or indirect beneficial interest in.

trading policy, our firm has pre-clearance requirements and a quarterly securities transaction reporting system for all of our representatives.

Neither our firm nor a related person recommends, buys or sells for client accounts, securities in which our firm or a related person has a material financial interest without prior disclosure to the client.

Related persons of our firm may buy or sell securities and other investments that are also recommended to clients. In order to minimize this conflict of interest, our related persons will place client interests ahead of their own interests and adhere to our firm's Code of Ethics, a copy of which is available upon request.

Likewise, related persons of our firm buy or sell securities for themselves at or about the same time they buy or sell the same securities for client accounts. In order to minimize this conflict of interest, our related persons will place client interests ahead of their own interests and adhere to our firm's Code of Ethics, a copy of which is available upon request. Further, our related persons will refrain from buying or selling the same securities prior to buying or selling for our clients in the same day unless included in a block trade.

# **Item 12: Brokerage Practices**

# Selecting a Brokerage Firm

While our firm does not maintain physical custody of client assets, we are deemed to have custody of certain client assets if given the authority to withdraw assets from client accounts (see *Item 15 Custody*, below). Client assets must be maintained by a qualified custodian. Our firm seeks to recommend a custodian who will hold client assets and execute transactions on terms that are overall most advantageous when compared to other available providers and their services. The factors considered, among others, are these:

- Timeliness of execution
- Timeliness and accuracy of trade confirmations
- Research services provided
- Ability to provide investment ideas
- Execution facilitation services provided
- Record keeping services provided
- Custody services provided
- Frequency and correction of trading errors
- Ability to access a variety of market venues
- Expertise as it relates to specific securities
- Financial condition
- Business reputation
- Quality of services

With this in consideration, our firm has an arrangement with Charles Schwab & Co., Inc. and Folio Investments, Inc. (together called "The Custodians"), a qualified custodian from whom our firm is independently owned and operated. The Custodians offers services to independent investment advisers which includes custody of securities, trade execution, clearance and settlement of

transactions. The Custodians enables us to obtain many no-load mutual funds without transaction charges and other no-load funds at nominal transaction charges. The Custodians does not charge client accounts separately for custodial services. Client accounts will be charged transaction fees, commissions or other fees on trades that are executed or settle into the client's custodial account. Transaction fees may be charged via individual transaction charges. These fees are negotiated with The Custodians and are generally discounted from customary retail commission rates. This benefits clients because the overall fee paid is often lower than would be otherwise.

For our clients' accounts maintained at Folio, Folio does not charge you separately for custody/brokerage services but is compensated as part of a platform fee, which is charged for a suite of platform services, including custody, brokerage, and sub-advisory services provided by Folio. The platform fee is an asset-based fee charged as a percentage of assets in your Folio account. Clients utilizing the Folio platform may pay a higher aggregate fee than if the investment management, brokerage and other platform services are purchased separately. Nonetheless, for those Clients participating in the Folio platform, we have determined that having Folio execute trades is consistent with our duty to seek "best execution" of your trades. Best execution means the most favorable terms for a transaction based on all relevant factors, including those listed above.

The Custodians may make certain research and brokerage services available at no additional cost to our firm. Research products and services provided by The Custodians may include: research reports on recommendations or other information about particular companies or industries; economic surveys, data and analyses; financial publications; portfolio evaluation services; financial database software and services; computerized news and pricing services; quotation equipment for use in running software used in investment decision-making; and other products or services that provide lawful and appropriate assistance by The Custodians to our firm in the performance of our investment decision-making responsibilities. The aforementioned research and brokerage services qualify for the safe harbor exemption defined in Section 28(e) of the Securities Exchange Act of 1934.

The Custodians do not make client brokerage commissions generated by client transactions available for our firm's use. The aforementioned research and brokerage services are used by our firm to manage accounts for which our firm has investment discretion. Without this arrangement, our firm might be compelled to purchase the same or similar services at our own expense.

As part of our fiduciary duty to our clients, our firm will endeavor at all times to put the interests of our clients first. Clients should be aware, however, that the receipt of economic benefits by our firm or our related persons creates a potential conflict of interest and may indirectly influence our firm's choice of The Custodians as a custodial recommendation. Our firm examined this potential conflict of interest when our firm chose to recommend The Custodians and have determined that the recommendation is in the best interest of our firm's clients and satisfies our fiduciary obligations, including our duty to seek best execution.

Our clients may pay a transaction fee or commission to The Custodians that is higher than another qualified broker dealer might charge to effect the same transaction where our firm determines in good faith that the commission is reasonable in relation to the value of the brokerage and research services provided to the client as a whole.

In seeking best execution, the determinative factor is not the lowest possible cost, but whether the transaction represents the best qualitative execution, taking into consideration the full range of a broker-dealer's services, including the value of research provided, execution capability, commission rates, and responsiveness. Although our firm will seek competitive rates, to the benefit of all clients,

our firm may not necessarily obtain the lowest possible commission rates for specific client account transactions.

#### **Soft Dollars**

Our firm does not receive soft dollars in excess of what is allowed by Section 28(e) of the Securities Exchange Act of 1934. The safe harbor research products and services obtained by our firm will generally be used to service all of our clients but not necessarily all at any one particular time.

# **Client Brokerage Commissions**

The Custodians do not make client brokerage commissions generated by client transactions available for our firm's use.

#### **Client Transactions in Return for Soft Dollars**

Our firm does not direct client transactions to a particular broker-dealer in return for soft dollar benefits.

#### **Brokerage for Client Referrals**

Our firm does not receive brokerage for client referrals.

# **Directed Brokerage**

Neither our firm nor any of our firm's representatives have discretionary authority in making the determination of the brokers-dealers and/or custodians with whom orders for the purchase or sale of securities are placed for execution, and the commission rates at which such securities transactions are effected. Our firm routinely recommends that clients direct us to execute through a specified broker-dealer. Our firm recommends the use of The Custodians. Each client will be required to establish their account(s) with The Custodians if not already done. Please note that not all advisers have this requirement.

# **Special Considerations for ERISA Clients**

A retirement or ERISA plan client may direct all or part of portfolio transactions for its account through a specific broker or dealer in order to obtain goods or services on behalf of the plan. Such direction is permitted provided that the goods and services provided are reasonable expenses of the plan incurred in the ordinary course of its business for which it otherwise would be obligated and empowered to pay. ERISA prohibits directed brokerage arrangements when the goods or services purchased are not for the exclusive benefit of the plan. Consequently, our firm will request that plan sponsors who direct plan brokerage provide us with a letter documenting that this arrangement will be for the exclusive benefit of the plan.

#### **Client-Directed Brokerage**

Our firm does not allow client-directed brokerage outside our recommendations.

#### **Aggregation of Purchase or Sale**

Our firm provides investment management services for various clients. There are occasions on which portfolio transactions may be executed as part of concurrent authorizations to purchase or sell the same security for numerous accounts served by our firm, which involve accounts with similar investment objectives. Although such concurrent authorizations potentially could be either advantageous or disadvantageous to any one or more particular accounts, they are affected only when our firm believes that to do so will be in the best interest of the effected accounts. When such concurrent authorizations occur, the objective is to allocate the executions in a manner which is deemed equitable to the accounts involved. In any given situation, our firm attempts to allocate trade executions in the most equitable manner possible, taking into consideration client objectives, current asset allocation and availability of funds using price averaging, proration and consistently non-arbitrary methods of allocation.

# Item 13: Review of Accounts or Financial Plans

Our management personnel or financial advisors Kelley Wright reviews accounts on at least an annual basis for our Flagship Asset Management and Select Blue Chip FOLIO Management clients. The nature of these reviews is to learn whether client accounts are in line with their investment objectives, appropriately positioned based on market conditions, and investment policies, if applicable. Our firm does not provide written reports to clients, unless asked to do so. Verbal reports to clients take place on at least an annual basis when our Flagship Asset Management and Select Blue Chip FOLIO Investment Management Program clients are contacted.

Our firm may review client accounts more frequently than described above. Among the factors which may trigger an off-cycle review are major market or economic events, the client's life events, requests by the client, etc.

# **Item 14: Client Referrals & Other Compensation**

#### **Schwab**

Our firm receives economic benefit from Schwab in the form of the support products and services made available to our firm and other independent investment advisors that have their clients maintain accounts at Schwab. These products and services, how they benefit our firm, and the related conflicts of interest are described above (see Item 12 – Brokerage Practices). The availability of Schwab's products and services is not based on our firm giving particular investment advice, such as buying particular securities for our clients.

#### **Folio**

The availability of the services from Folio benefits us because we do not have to produce or purchase them. This is a potential conflict of interest. We believe, however, that our selection of Folio as custodian and broker is in the best interests of our clients. Our selection is primarily supported by the scope, quality, and price of Folio's services (see "Selecting a Brokerage Firm").

#### **Product Sponsor Funded Events**

Various product wholesalers provide financial assistance to allow us to sponsor client educational seminars, or attend such seminars hosted by the product sponsor. This money is not directly tied to our use of their products, nor it is contingent upon any future business to be directed to their products, nonetheless it creates a conflict of interest that may incentivize us to utilize their products. Our firm will adhere to our fiduciary duty to act in our client's best interest when selecting what products to use in client accounts

#### **Referral Fees**

Our firm does not pay referral fees (non-commission based) to independent solicitors (non-registered representatives) for the referral of their clients to our firm in accordance with relevant state statutes and rules.

# **Item 15: Custody**

State Securities Bureaus generally take the position that any arrangement under which a registered investment adviser is authorized or permitted to withdraw client funds or securities maintained with a custodian upon the adviser's instruction to the custodian is deemed to have custody of client funds and securities. As such, our firm has adopted the following safeguarding procedures:

- a) Clients must provide our firm with written authorization permitting direct payment of advisory fees from their account(s) maintained by a custodian who is independent of our firm;
- b) Our firm sends quarterly statements to the client showing the fee amount, the value of the assets upon which the fee is based, and the specific manner in which the fee is calculated as well as disclosing that it is the client's responsibility to verify the accuracy of fee calculation, and that the custodian does not determine its accuracy; and
- c) The account custodian sends a statement to the client, at least quarterly, showing all account disbursements, including advisory fees.

Clients are encouraged to raise any questions with us about the custody, safety or security of their assets and our custodial recommendations.

#### **Third Party Money Movement:**

On February 21, 2017, the SEC issued a no-action letter ("Letter") with respect to Rule 206(4)-2 ("Custody Rule") under the Investment Advisers Act of 1940 ("Advisers Act"). The letter provided guidance on the Custody Rule as well as clarified that an adviser who has the power to disburse client funds to a third party under a standing letter of instruction ("SLOA") is deemed to have custody. As such, our firm has adopted the following safeguards in conjunction with our custodian:

• The client provides an instruction to the qualified custodian, in writing, that includes the client's signature, the third party's name, and either the third party's address or the third party's account number at a custodian to which the transfer should be directed.

- The client authorizes the investment adviser, in writing, either on the qualified custodian's form or separately, to direct transfers to the third party either on a specified schedule or from time to time.
- The client's qualified custodian performs appropriate verification of the instruction, such as
  a signature review or other method to verify the client's authorization and provides a transfer
  of funds notice to the client promptly after each transfer.
- The client has the ability to terminate or change the instruction to the client's qualified custodian.
- The investment adviser has no authority or ability to designate or change the identity of the third party, the address, or any other information about the third party contained in the client's instruction.
- The investment adviser maintains records showing that the third party is not a related party of the investment adviser or located at the same address as the investment adviser.
- The client's qualified custodian sends the client, in writing, an initial notice confirming the instruction and an annual notice reconfirming the instruction.

#### **Item 16: Investment Discretion**

Clients have the option of providing our firm with investment discretion on their behalf, pursuant to an executed investment advisory client agreement. By granting investment discretion, our firm is authorized to execute securities transactions, determine which securities are bought and sold, and the total amount to be bought and sold. Should clients grant our firm non-discretionary authority, our firm would be required to obtain the client's permission prior to effecting securities transactions. Limitations may be imposed by the client in the form of specific constraints on any of these areas of discretion with our firm's written acknowledgement. In accordance with CCR Section 260.237.2(f)(1), our firm will obtain client permission prior to effecting securities transactions in client accounts managed on a non-discretionary basis.

# **Item 17: Voting Client Securities**

Our firm does not accept the proxy authority to vote client securities. Clients will receive proxies or other solicitations directly from their custodian or a transfer agent. In the event that proxies are sent to our firm, our firm will forward them to the appropriate client and ask the party who sent them to mail them directly to the client in the future. Clients may call, write or email us to discuss questions they may have about particular proxy votes or other solicitations.

# **Item 18: Financial Information**

#### **Inclusion of a Balance Sheet**

Our firm does not require nor is prepayment solicited for more than \$500 in fees per client, 6 months or more in advance. Therefore, our firm has not included a balance sheet for our most recent fiscal year.

#### **Disclosure of Financial Condition**

Our firm has nothing to disclose in this regard.

#### **Bankruptcy Petition**

Our firm has nothing to disclose in this regard.

# **Item 19: Requirements for State-Registered Advisers**

# **Executive Officers & Management Persons**

Kelley Ray Wright Year of Birth: 1959

## **Educational Background:**

- 1979: University of Kentucky; Business Administration
- 1977: Ashland Community College; Associates Degree

# **Business Background:**

• 12/2002 - Present Kelley Wright & Company, Inc dba IQ Trends Private Client Asset

Management;

Investment Advisor Representative, President, CCO

• 12/2002 – Present Investment Quality Trends; Publisher/Editor

• 04/1998 – 12/2002 Kelley Wright & Company, Inc.;

President and Chief Investment Officer

# **Exams, Licenses & Other Professional Designations:**

• 10/1985: Series 63

#### **Outside Business Activity**

Please see Item 10 of this Firm Brochure.

#### **Performance Based Fees**

Our firm does not charge performance-based fees.

# **Disciplinary Information**

An award or otherwise being found liable in an arbitration claim alleging damages in excess of \$2,500, involving any of the following:

- (a) An investment or an investment-related business or activity;
- (b) Fraud, false statement(s), or omissions;
- (c) Theft, embezzlement, or other wrongful taking of property;
- (d) Bribery, forgery, counterfeiting, or extortion; or
- (e) Dishonest, unfair, or unethical practices.

Our firm has nothing to disclose in this regard.

An award or otherwise being found liable in a civil, self-regulatory organization, or administrative proceeding involving any of the following:

- (a) An investment or an investment-related business or activity;
- (b) Fraud, false statement(s), or omissions;
- (c) Theft, embezzlement, or other wrongful taking of property;
- (d) Bribery, forgery, counterfeiting, or extortion; or
- (e) Dishonest, unfair, or unethical practices.

Our firm has nothing to disclose in this regard.

#### **Arrangements with Issuers of Securities**

Our firm has nothing to disclose in this regard.